|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **BUDGET SUMMARY:** Round off to the nearest dollar. Provide detailed information and show calculations, justifying line-item entries 5, 7, and 9. | **COST-SHARING** | | **Fundgiver**  **Funds** | **TOTALS** |
| **Cash** | **In-Kind**  What you will contribute (HOPE, SPAN, FMDN etc.) |  |  |
| 1. Personnel |  |  |  |  |
| 1. Project Director/ Trainer , Flat fee | 3200 |  | 1300 | 4500 |
| 1. Deputy Director | 2500 |  |  | 2500 |
| 2. Honoraria |  |  |  |  |
| 1. Prof. Li @ 1200 per lecture, 2 lectures | 1000 | 900 | 500 | 2400 |
| 1. Dr. Mason @500 per lecture 2 lectures | 500 | 250 | 250 | 1000 |
| 3. Travel and lodging |  |  |  |  |
| 1. Prof. Li air ticket @275, lodging @150/night 2 nights | 575 |  |  | 575 |
| 4. Supplies |  |  |  |  |
| 1. Office supplies | 500 | 250 |  | 750 |
| 5. Office space and rental |  |  |  |  |
| 1. Facilities   Sports Ground @ $ 250 per day, 4 days | 1000 |  |  | 1000 |
| 1. Indoor training room @ 200 per day 5 days | 1000 |  |  | 1000 |
| b. Exercise equiipment | 450 | 450 |  | 900 |
|  |  |  |  |  |
| 6. Telephone |  | 300 |  | 300 |
| 7. Promotion |  |  |  |  |
| a. Printing Stickers @0.1/sticker 10000 | 1000 |  |  | 1000 |
| b. Postage greetings 0.2/card 2000 cards | 400 |  |  | 400 |
| c. Advertising printed shirts @ 25/shirt,100 shirts | 2500 |  |  | 2500 |
| d. Other |  |  |  |  |
| 8. Evaluation |  |  |  |  |
| 9. Indirect costs (not to exceed 10% of total Budget) |  |  |  | 1500 |
| 10. Other (exhibit fabrication, publications, etc.) |  |  |  |  |
| a. |  |  |  |  |
| b. |  |  |  |  |
| c. |  |  |  |  |
| d. |  |  |  |  |
| **TOTALS** |  |  |  | 20325 |

Add rows as necessary.

Example Budget:

<http://www.humanitiestexas.org/sites/default/files/page-attachment/ModelCommunityBudgetDetail_0.pdf>