[Name of the Writer]

[Name of Instructor]

[Subject]

[Date]

Assignment

Your Name

Address

City, ST ZIP Code

Telephone Email

Date

Recipient Name

Recipient Address,

Dear Recipient Name,

 While receiving this letter, I hope you will be safe and sound and busy with your daily scheduled working stuff. The primary purpose of writing this letter is to draw your attention to a severe issue occurring in society, and they are being neglected for a long time. I want you to take some serious and necessary actions for the betterment of the people and the youth of this country (Woronov, 2016, pg. 182).

 The people of our country, especially the immigrant and the lower middle class, always pay particular attention to the education of their children. Though they may not have enough income to give the best quality education to their children is their topnotch priority. Moreover, the quality of education they want to provide or the immigrants want their children to have it out of their budget. The overall expense of the top class universities like University of California, Berkley, Harvard has the annual expenditure of $100,000 approximately, which a normal man cannot afford (Kaelble,2017, pg. 237).

All these issues have been prevailing for a long time, but no steps were taken for this issue. To give quality education to the children is the fundamental rights of the citizens and every person in this society but the hindrance is only due to monetarily issues. It is my sincere request to look at this increasing concern I want you to take some considerate steps and give them the concession in the matters of education. The more the permit will be granted the more students will be able to avail the chance of getting an education in the most convenient ways. This can help the parents as well as the children to lessen up the burden from their life and can get a better education in the most natural ways.

I will be looking forward to your positive response and concerns over these practical issues.

Yours sincerely,

[Insert your name]

**Work Cited**

Kaelble, Hartmut. "Educational opportunities and government policies in Europe in the period of industrialization." Development of Welfare States in Europe and America. Routledge, 2017. 239-268.

Woronov, Terry. "The High School Entrance Exam and/as Class Sorter: Working Class Youth and the HSEE in Contemporary China." Handbook of Class and Stratification in the People’s Republic of China (2016): 178-196.