Composition

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Driving is defined as the controlled operation and steering of vehicles including cars, buses and trucks (Bojarski et al., 2016). It is the skill, hobby or art which is dependent on many factors. Summer driving is different from winter. A different set of skills are required in the winter season due to extreme conditions of weather (Navarro et al., 2016). This composition will compare and contrast summer and winter driving. One of the main differences between summer and winter driving is the condition of roads. In winter, roads are slippery due to snow and therefore it is important to be cautious while driving. On the other hand, in summer the environmental and weather conditions are gentler and roads are mostly dry which makes driving easy. Furthermore, in winter season drivers have to regularly check the transmission fluid and engine oil whereas in summer cooling system has to be checked. As explained above, driving in summer is different than winter due to the difference in temperatures and amount of daylight. In winter as well as summer there is a chance of tire burst. In summer the increase in temperature causes air expansion within the tire of a car whereas in winter tires are more likely to get puncture due to increased friction between the snow and the tires. Another similarity between summer and winter driving is that in both the basic driving rules are same.

**Part B**

The Manager,

Subject: Complaint about poor building maintenance

Dear Sir/ Madam

I am a tenant of one of the apartments of this building. Please note that I pay all the maintenance charges as well as bills on time. I am writing this letter to complain about the poor maintenance of the building that I have noticed since I have been shifted here. Most of the times the building remains unclean with an unpleasant smell. There is no proper check and balance regarding the disposal of garbage. The lights are also not working properly. Everyone expects and deserves proper hygienic services of waste disposal, internets services and building cleanliness but these services are not being provided to the residents of this building. Kindly look into this matter closely and regulate proper building maintenance. You can contact me for further information.

Thank you very much.

Kind Regards

**Part C**

Reading is an essential component in developing a successful life. Reading sharpens the person intellect and also helps in increasing knowledge. Furthermore, reading brings the benefit of inner calm and deep relaxation. Those who read regularly have lower stress levels, lower depression rates, higher self-esteem and they sleep better. Most of the people read fiction to see the world through a character's eyes. Sometimes a person wants to leave their world and understand another person's or character's perspective. Fiction helps to understand the perspectives of other people. Fiction has a power which no other form of communication has. For example, studying history books allows a person to taste and touch the world around them. Fiction also deepens a person's understanding of evolution. Narratives, events, trajectories and societies.

Once upon a time, there lived a boy in a small town. He used to study in class 8. He was an intelligent and hard-working learner. He was also very punctual and disciplined regarding his schooling. However, he never took part in extra-curricular activities like sports, debates and different other functions that were organized at his school. Due to that, he had some lack of confidence, leadership skills, communication skills and motivation. Furthermore, as mentioned in a famous saying that a healthy body has a healthy mind therefore due to the lack of his participation in extra-curricular activities especially sports, he was not performing at the level where he was expected to perform by keeping in view his capacity and capability. According to one performance tests conducted at his school, he could be an excellent student in his studies had he performed some extra-curricular activities at the school. Therefore, his class teacher who had been assigned a duty by the school principal to motivate him to participate in extraccurricular activities and also to inform his parents who could also work on his personality so that he could get interested in sports and other extra-curricular activities at school.

With the hard work of his teachers as well as his parents, he, after being motivated to participate in extra-curricular activities started to build interest in sports and other activities. With time, he became a very good athlete and that resultantly boosted his performance in his studies. He became more energetic and his grades also improved with time. Now he stands at the top position in his class and his teachers and parents are proud of him for what he has achieved with regards to his capability.

The moral of this story is that a healthy body has a healthy mind and it is very important for the pupils to participate in extra-curricular activities in order achieve and make full use of one’s capacity as well as capability.

**References**

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