Job Description for a Pharmacist

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Author Note

## Job Title

Pharmacist.

**Job Objective**

The fundamental goal of this job to provide adequate medication and earn the people’s trust against any kind of a health issue.

**Job Overview**

A good candidate for the position of pharmacist will be required to prepare and administer suitable medications to the patients. He will accomplish this, either by following a physician’s prescription or by communicating directly with the patients about their problems and needs. The job demands serious responsibility and strong knowledge. A pharmacist does not solely give away the medicine prescribed by a physician; he/she has the ability to help people and provide them with the necessary information and clarifications. (Tahaineh & Zaidan, 2009)

**Responsibilities and Duties**

The pharmacist will have the following duties:

* Will understand prescriptions and help salesman.
* Will guide customers and suggest alternatives.
* To manage and maintain IT service and portal management.
* Remain updated about records of sales and purchase and issue orders accordingly.
* Informing customers about monitory policies.
* To guide eligible patients about allowances and refunds.
* Organizing Meetings with administration and providing manuals about CVS pharmacy’s policies about the matter.
* Providing customer care to build trust.
* To assist customers by providing valuable and authentic advice.
* Maintaining records using Information
* Technology to manage records easily.
* To make sure communication between the cashier/sales dept. to work efficiently
* Customer service

**Knowledge**

The pharmacist must have the profound knowledge about:

* latest research in medicine.
* “Counter assistance medicine course (Ranelli & Biss, 2000)
* Dispensary stock management course
* Database-handling and management course.

**Skills required**

Following set of skills is mandatory for the job:

* Understand prescriptions
* Prescribing alternative medicines.
* The use of the IT portal to manage stocks.
* Managing the database of products.
* Provide detailed information about product requirements.
* Dealing with insurance companies and other departments

**Application procedure**

Interested and eligible candidates are encouraged to forward their resumes to the following e-mail address, before 2nd November, 2019: mumer199717@yahoo.com

**References**

Ranelli, P. L., & Biss, J. (2000). Physicians’ perceptions of communication with and responsibilities of pharmacists. *Journal of the American Pharmaceutical Association (1996)*, *40*(5), 625–630.

Tahaineh, L. M., Wazaify, M., Albsoul-Younes, A., Khader, Y., & Zaidan, M. (2009). Perceptions, experiences, and expectations of physicians in hospital settings in Jordan regarding the role of the pharmacist. *Research in Social and Administrative Pharmacy*, *5*(1), 63-70.